

VOUCHERS AND SEASON PASSES:

- A voucher for personal use may be requested by a volunteer for one day's skiing for every full day of program teaching
- A season pass for the year following a volunteer's recording 45 hours of teaching (min. 35 hours), training (min. 12 hours), and appropriate, authorized work, and who is continuing to work in the program
- A family season pass for the year following a volunteer's recording 60 hours of teaching (min. 45 hours), training (min. 12 hours) and appropriate authorized work for 2 consecutive years, and who is continuing to work in the program (limit of 4 dependents)
- A volunteer who is eligible for an individual pass but not a family pass is eligible to purchase season passes for dependents at half price
- Season pass applications and distribution is to be handled through GPAS; these passes remain the property of Greek Peak and are for volunteers to be able to ski or ride when working or training
- These passes are not to be distributed until volunteers demonstrate binding checks and have attended on snow training
- Family passes are available so that volunteers can more easily attend and be part of the program; these passes are not part of a reward or pay system
- Credit toward the total number of hours is calculated as follows:
 - Teaching at Greek Peak – full credit
 - Teaching at another facility and training – one half credit

PSIA/AASI CERTIFICATION EXPENSES

- GPAS will reimburse expenses incurred by volunteers who take and pass the PSIA/AASI-Adaptive certification tests for level one as long as the Board has given prior approval.
- GPAS does not reimburse PSIA membership, level two or three tests, or continuing education required by PSIA/AASI.



VOLUNTEER CONCERNS

- Volunteers who have experienced or are experiencing problems within GPAS or who feel something in the adaptive program needs attention may wish to contact Karen Hart, jojokiki@stny.rr.com, Gregg Macey, penboy123@aol.com, or Dick Anecharico, rlaraa@att.net.
- Each or all of them will work with these volunteers in an unofficial, off-the-record manner to see if they can find explanations or solutions.
- If their efforts do not help, Karen, Gregg, and Dick will assist them in getting the information to the Board of Directors for review.

SNOWTRACKS NEWLETTER AND WEBSITE

- The newsletter Snowtracks is posted on the GPAS website throughout the season and includes many important updates, events, and happenings.
- The website is a main form of communication for GPAS. The web address is www.gpadaptive.org.

Greek Peak Adaptive Snowsports

Volunteer Handbook

MISSION STATEMENT

The mission of Greek Peak Adaptive Snowsports is to provide snowsports experiences and skill development for people with disabilities utilizing the safest and most effective adaptive equipment and qualified/trained volunteer staff in a supportive and positive learning atmosphere.



VOLUNTEER REQUIREMENTS:

- **Age:** 16 or older (under 16 must be with a Guide or an Instructor)
- **Skills:** able to ski or ride blue trails unless volunteering for inside duties
- **Training:** complete at least 18 hours of training or comparable experience (otherwise must be with a Guide or an Instructor if working on the snow with a participant)
- **Instructors:** the Board of Directors will determine which volunteers are to be designated "Guides" or "Instructors" based on PSIA/AASI status, training, and hours of experience.
- **Behavior:** GP
- **Appearance:** GP
- **Hygiene:** GP

YOUR RESPONSIBILITIES AS A VOLUNTEER

- Sign a volunteer waiver
- Get bindings checked according to Greek Peak policy
- Accept only assignments for which you have the skills and preparation;
- Arrange a method of contacting the participant's responsible adult should there be an emergency or the lesson ends early;
- Gather the available information about the participant's skiing or riding ability and health;
- Determine who will be the lead instructor when there is more than one volunteer involved;
- Regularly check with the participant for discomfort or fatigue during a session;
- Do not take a participant onto a black diamond trail without prior approval of a program administrator;
- Know, follow, and teach the Skier's/Rider's Responsibility Code;
- Act to stop and/or report immediately any action which is detrimental to the program or its members;
- At no time be alone in an enclosed area with a participant;
- Stay with a participant until the responsible adult or a program administrator can take over;
- Fill out the progress report at the end of the lesson;
- Fill out an accident report should there be an injury; **use Greek Peak Mountain Resort injury report form and policy**
- Keep your skiing or snowboarding equipment in good working order.

LOCKERS AND EQUIPMENT STORAGE

- Lockers and equipment storage: -available for volunteers and their families on a first-come first-serve basis
- The suggested donation for a season's locker is \$35

PROGRAM UNIFORMS

- **Full Season Use:** - all volunteers identified as instructor level, along with those eligible for a season's pass through work hours, and those with specific permission of the Board may sign out a uniform jacket for the season. Each will promise to return the jacket or pay for it, to return it freshly laundered, to wear it only when representing GPAS, and to report any damage.
- **Daily Use:** - we will attempt to provide each volunteer the same jacket each week.
 - * The jacket should be worn only when representing the program.
 - * Any damage should be reported.
 - * All pockets will be emptied at the end of the day.
 - * Jackets will be returned by 3:00 on program days.
- Jackets are not to be worn in restaurants, bars, or in the smoking areas at Greek Peak.

EQUIPMENT USE

- Program equipment may be used only with prior permission by at least two members of the Board of Directors
- GPAS equipment, such as the Snow wing, the Sliders, the outriggers, the monoskis, the tethers, and the ski bras, is to be used only during official GPAS functions, such as GPAS snowsports lessons during the Saturday Program, the Sunday Program, Winter Challenge, weekday school outings and school ski/snowboard club visits, authorized snowsports clinics including those away from Greek Peak to which GPAS sends volunteers, and outreach activities.
- After every use this equipment will be inspected to assure that it is not damaged or malfunctioning.
- Whenever our equipment supply is inadequate for the demand, the first priority is to the learners on a first come, first served basis.

GP ADAPTIVE BUILDING USE

- Volunteers and their families are welcome to use our facilities during non-program hours
- Minors must be accompanied by an adult volunteer and should not be left in the building without an adult in supervision.
- Security: - if the key in the ski and ride school is used to unlock or lock the building, it must be returned to the ski and ride school office immediately.
- Whenever the building is empty, the outside door to the work room, the creek-side door, the office door, and the inside combination door must remain locked.
- The last person using the building will be responsible for locking up, turning down the heat, and shutting off all lights and fans.
- Sign In; Sign Out: - on non-program days all volunteers must sign in when they arrive and sign out when they leave.
- Clean-up: - those using the building during non-program times are responsible for leaving the premises vacuumed and picked-up.

ANIMALS

- The only animals permitted in the Adaptive Center are those deemed to be service animals.